

Internet Use Glossary of Terms

Note: The BOLD words in the definition boxes below indicate that a complete definition is included as part of this glossary.

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| Adobe Acrobat | The application used almost universally to create and view documents in Portable Document Format (PDF) . Adobe created the PDF format. |
| Attachment | An additional supporting document filed electronically with a pleading. Exhibits can be attachments to motions. |
| Automatic E-mail Notification | A CM/ECF feature that permits any user to receive notification of the filing of a case or document via e-mail. Users can choose to receive separate notification throughout the day or an end-of-day summary. |
| Bandwidth | The amount of capacity a network has to send information. The more bandwidth available, the quicker the information is sent. |
| Bookmark | A browser feature that lets a user save the Universal Resource Locator (URL) of a Web page so it can be easily revisited at a later time. |
| Browse | A Windows operation of navigating through directories via a mouse to select a specific file. |
| Browser | A software program that provides a user-friendly interface allowing a user to access information and services available on the Internet. Browser programs interpret Hyper Text Markup Language (HTML) documents delivered from Web servers. Netscape Navigator and Microsoft Internet Explorer are the two most popular Web browsers; however, only Netscape Navigator is guaranteed to work with CM/ECF. |
| Byte | A group of bits. In computer storage terms, a byte usually holds a single character, such as a number, letter or symbol. 1 bit = a, 1 or 0 (b) 4 bits = 1 nybble (?) 8 bits = 1 byte (B) 1024 bytes = 1 Kilobyte (KB) 1024 Kilobytes = 1 Megabyte (MB) 1024 Gigabytes = 1 Terabyte (TB) |
| Category | In CM/ECF, a category is a classification of similar document types. Category selections appear as hyper text links under the Bankruptcy and Adversary menu selections. |

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| CBT | A CBT (computer-based training) is an on-line learning application over a local area network (LAN) or from a CD. When a CBT is accessed over the Web, it is referred to as web-based training or a WBT. |
| Check Box | A control object used to select choices from a list. Check boxes are so that you can choose one or more items from a list. |
| Drop Down Box | A window that lists selections of data alphabetically in a text. They are used throughout CM/ECF for making selections. When you see the selection you want to make, click to highlight it. To make multiple selections, hold your control key when selecting the second, third, etc. item. |
| Frame | An area on a Web page. Some Web pages have multiple frames or areas. |
| Hyper Text Link | A hypertext link is a Universal Resource Locator (URL) embedded in an HTML (Hyper Text Markup Language) document most often underlined. It permits a user to move from one area or topic to another in a Web-based program. |
| Hyper Text Markup Language | A specialized language used to create documents on the Web. |
| Hyper Text Transfer Protocol | The underlying protocol used by the Web. HTTP defines how messages are formatted and transmitted. When a Web address is entered into a browser, an HTTP command is sent to the Web server directing it to retrieve and transmit the requested Web page. |
| Internet | A global network connecting millions of computers. Access to the Internet is gained through online services such as America Online or through an Internet Service Provider such as AT&T Broadband. |
| Portable Document Format (PDF) | A Portable Document Format (PDF) is a type of imaged document created by Adobe Acrobat. All documents filed in CM/ECF must be in PDF format, with the exception of the creditor matrix, which must be uploaded in a text (.txt) format. |
| Radio Button | A round selection button used to choose items from a list. Radio buttons are designed so that you can choose only <u>one</u> item. |
| Universal Resource Locator (URL) | A Universal Resource Locator (URL) is the naming scheme used to find Web pages. A URL is similar to a street address. The USBC, Western District of Wisconsin Internet URL is www.wiw.uscourts.gov/bankruptcy |